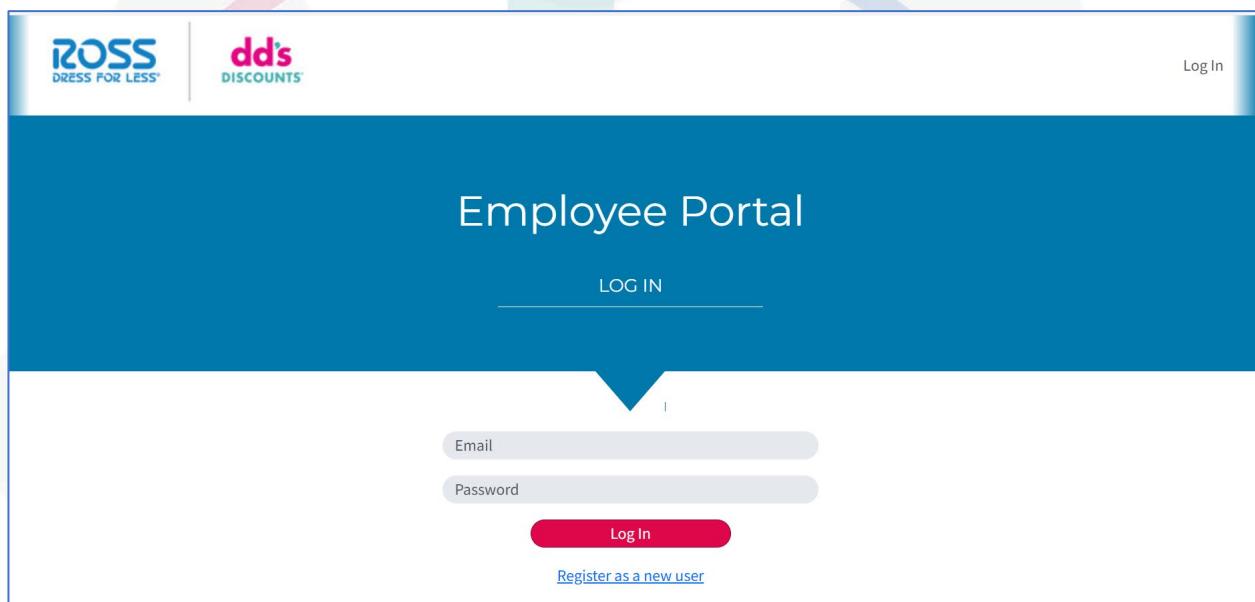


# Registration Guide

Please use this guide to register on the Health e(fx) portal so you may download a digital copy of your annual 1095-C form. Please note, forms for the plan year are not be available until the following January. Note: 1095-C forms are not required to complete your tax returns. Reach out to the Ross Benefits Service Center if you have any trouble with the registration process at (800) 752-7534.

The Employee Portal can be accessed from mobile devices but works best on a computer in Google Chrome, Microsoft Edge, and Safari.

**Step 1:** Go to: <https://www.healtheforms.us/rossstores>



**Step 2:** Click "Register as a new user." The Create a New Account page will open.

**Step 3:** Enter your email address and create a new password.

**Step 4:** Under **Authentication Information**, provide the required details to verify your identity. You will need to enter:

- The last 4 digits of your Social Security Number
- Your last name
- Your date of birth



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**Step 5:** Check the “I’m not a robot” box and complete the reCAPTCHA verification.

## Create A New Account

Please provide all of the following information to authenticate and create a new account:

<b>Registration Information</b>	<b>Authentication Information</b>
Email <input type="text" value="telushealthHBRoss@telushealth.com"/>	Last 4 digits of SSN <input type="text" value="3456"/>
Confirm email <input type="text" value="telushealthHBRoss@telushealth.com"/>	Last name <input type="text" value="Ross"/>
Password <small>(12 characters)</small> <input type="password" value="*****"/>	Date of Birth <input type="text" value="12/25/1982"/>
Confirm password <input type="password" value="*****"/>	

**Passwords must contain:**

- Must be at least 12 characters long
- No repeating characters (no more than two characters the same)
- New passwords cannot be the same as one of the last 10 passwords used.

I'm not a robot  
reCAPTCHA is changing its terms of service.  
[Take action.](#)

[Create a new account](#)

**Step 6:** Click **Create A New Account** to submit. A message will confirm that your registration is complete.

## Account Created

Thank you for registering!

Check your inbox for a confirmation email. If you have not received an email, check your spam folder. Otherwise, review the information supplied during registration and try again.

**Step 7:** You will receive a confirmation email from [no-reply@healtheforms.us](mailto:no-reply@healtheforms.us).

Open the email and click the validation link to confirm and finalize your account setup. The link expires after 24 hours.

Note: For best results, verify your account immediately using the same device and IP address.



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## Employee Portal Account Created

HF Health e(fx) Forms<no-reply@healtheforms.us>  
To: Ross Stores HB



Some people who received this message don't often get email from no-reply@healtheforms.us. [Learn why this is important](#)

\*\*\* Exercise caution. This is an EXTERNAL email. DO NOT open attachments or click links from unknown senders.



## Employee Portal Account Created

Thank you for creating an account at <https://www.healtheforms.us/rossstores>. Please keep your email address and password in a safe location, as they will be required to access your 1095-C form(s) from Ross Stores.

Please verify the account by visiting [this link](#), or copy and paste the following into your browser's address bar: <https://www.healtheforms.us/rossstores/account/confirmemail?userId=611263&code=37o02jv12mnyH%2FSIk8JBszVX26mnZ%2Fg3eZAYHEEof4Ut3pb14C1jjiV53JkkPLif2G2866sxOZzgoCN7NsyF179%2BN40vKTCdUfjVsPF%2BsGqPilcLzol1sWHqCG2n7T23LD6U88UkTnqPsFialWpUyd%2F%2BOU3H%2F8VLLiYBiGbLQw%3D>.

This link is valid for 24 hours.

Once you set your password and log in, you will be asked to make an election for either electronic or mail delivery of your 1095-C tax form(s). If you select electronic delivery, you will receive an email when your 1095-C is available. Please add 'no-reply@healtheforms.us' to your safe senders list. If you need to change the email address associated with your account, you can do so at any time by logging into your account and going to the Settings menu in the upper right corner of the page.

To retrieve your 1095-C form(s) electronically, you will need a computer or other device that can access the internet. Please note that you may be required to print and attach this form to a Federal, State, or local income tax return.

Electronic delivery consent applies to all subsequent years you are issued a 1095-C, unless you withdraw your consent. You may withdraw consent to electronic delivery by visiting <https://www.healtheforms.us/rossstores>. You will receive an email confirming the withdrawal and the effective date. Withdrawal of consent will be effective only for 1095-C form(s) not yet issued. A consent to electronic delivery will be automatically withdrawn if an email is returned as undeliverable.

Please do not respond to this email. The email inbox is not monitored.

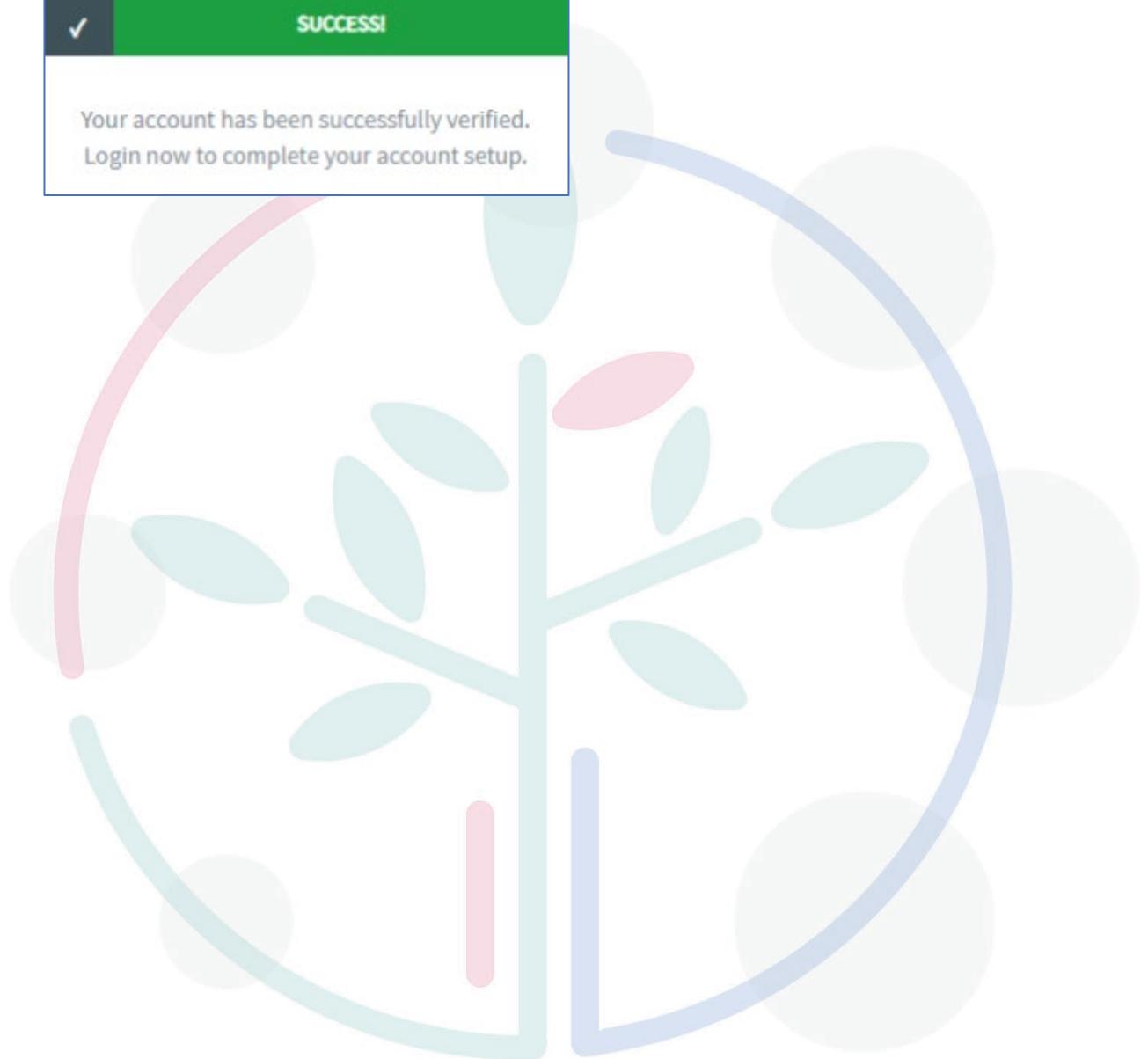
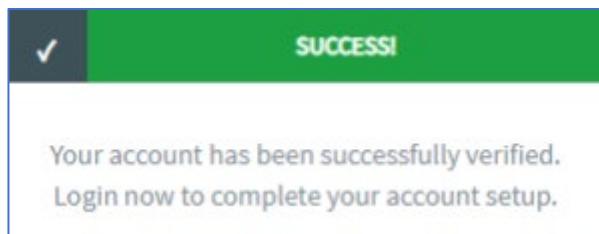
Powered by Health e(fx)



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**Step 8:** After clicking the link, your email address will be confirmed. The Employee Portal login screen will appear, along with a message confirming that your account has been successfully created.



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